

## CBG Event Booking Confirmation

CONTINENTAL – Beer Garden  
1901 Fort Myer Drive  
(corner of 19<sup>th</sup> St. & N. Moore St)  
Arlington, VA 22209  
Katie Smith, General Manager  
katie@continentalpoolounge.com  
Tue - Sat, 3:30 pm – 11pm  
(703) 465-7675 (o)  
(703) 861-3165 (m)

Event Name: \_\_\_\_\_  
Event Contact: \_\_\_\_\_  
Event Contact at Event: \_\_\_\_\_  
Event Date: \_\_\_\_\_  
Start/End Time: \_\_\_\_\_  
Number of Guests: \_\_\_\_\_  
Phone: (W) \_\_\_\_\_ (C) \_\_\_\_\_ Email: \_\_\_\_\_

### Reservation Commitment Details:

- Benches: \$550+ \_\_\_\_\_ \$ \_\_\_\_\_
- Beer Garden OTHER: *(Please note minimum spend commitment)*: \$ \_\_\_\_\_

### CANCELLATION POLICY:

If you should choose to cancel, please speak to a manager at Continental at least two weeks in advance. Cancellations made within 10 business days of the event are subject to a penalty of \$400.00 or 50% of your food total for catered events. \_\_\_\_\_ (initial) **In the event of a rain/weather closure there is no penalty to cancel or reschedule.**

### RESERVATION AGREEMENT:

I (we) agree to the cancellation policy listed above. \_\_\_\_\_ (initial)

I (we) agree to rent the private room or tables described above from Continental for the date and time I have chosen, in accordance with the following conditions: I (we) agree that (we) will be held liable for any damage to property or loss of property. If such damage occurs, I (we) agree to reimburse CBG immediately upon notification of our cost. \_\_\_\_\_ (initial)

I (we) will pay the balance due at the end of the event unless prior written arrangements have been made with Continental management. \_\_\_\_\_ (initial) \* **Sorry, we do not accept personal checks.**

**All guests in attendance must be 21 years of age or older, unless accompanied by a parent or guardian.** \_\_\_\_\_ (initial)

I (we) understand that no outside food or drink may be brought into CBG without the express permission of management. \_\_\_\_\_ (initial) Only employees of CBG will be permitted to work the event covered by this agreement. \_\_\_\_\_ (initial)

**COVID-19 POLICY: If mandated, CBG will enforce all state and local guidelines regarding disinfecting, distancing, group size and mask utilization by staff and guests. If required by state or local governments, we ask that all guests provide and wear a mask when outside of reserved area.** \_\_\_\_\_ (initial) I (we) agree that any person invited to this event that is experiencing symptoms of covid-19 (cough, headache, shortness of breath, fever, etc.), has had exposure to a positive covid-19 case in the last 10 days or has traveled abroad in the last 14 days will be advised to stay home. \_\_\_\_\_ (initial).

I AM GUARANTEEING MY RESERVATION WITH THE CREDIT CARD NUMBER AND SIGNATURE LISTED BELOW. I UNDERSTAND THAT I AM NOT OBLIGATED TO USE THIS PARTICULAR CREDIT CARD WHEN PAYING MY FINAL BILL AT THE EVENT'S END. \_\_\_\_\_ (initial)

### Credit Card Information: Required in order to secure reservation.

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ / \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Please read over your contract. If everything is satisfactory, please sign and date below.

Continental  
X \_\_\_\_\_ Date: \_\_\_\_\_

Customer  
X \_\_\_\_\_ Date: \_\_\_\_\_